

MINUTES  
GOSHEN CITY COUNCIL  
SPECIAL MEETING  
July 22, 2019 at 6:30 PM

**1. CALL TO ORDER:** Cathy Oliver, Mayor, called the special meeting of the Goshen City Council to order on July 22, 2019 at 6:30 p.m. at Goshen City hall.

**2. ROLL CALL AND DECLARATION OF QUORUM:** Paula Anderson, Angie Driver, Bill Hewat, Colton Martin, John Vaillancourt and Birch Wright were all present and a quorum was declared. Brian Hogue, City Attorney and Lora Nanak, Office Manager were also present.

**3. APPROVAL OF AGENDA:** Mayor Oliver noted that tonight's agenda was mis numbered. Reports/Comments should be Item 6, Public Input Item 7, and Item 8 Adjournment. Paula Anderson made a motion to approve the agenda. Colton Martin made a second and asked to move up 5B to 5A. The change of the Park Grant Presentation would allow Chuck Jacobus to leave if he so chooses. All voted in favor and the motion carried.

**4. APPROVAL OF MINUTES:** Cathy Oliver presented the minutes from the July 16, 2019 Special Meeting. Birch Wright questioned the need for a structural engineer for the Community Building and it was explained this discussion already took place at the July 16, 2019 meeting and would be included in those minutes. John Vaillancourt made a motion to accept the minutes, with a second from Birch Wright. All voted in favor and the motion carried

**5. CITY BUSINESS:**

**A. PARK GRANT PRESENTATION:** Chuck Jacobus, retired Planning/Zoning Official from Mansfield, TX and now a resident of Goshen, has done extensive research into the Arkansas State Grant Program and how it can benefit Goshen. He told council members how to apply for park grants and amounts that could be awarded or matched. He discussed how important the location of the park will be. The council discussed some old and a few new sites for a park. There was no confirmation if the new sites were even for sale or if this land could possibly be donated. Cathy Oliver told Chuck Jacobus to email council members with further park and grant information. The possibility of forming a Park Commission was mentioned but not decided.

**B. RECORDER/TREASURER-STRUCTURE OF FUTURE POSITION:** Brian Hogue, City Attorney stated that the Treasurer position can be appointed instead of elected, with a reduction in salary. The Recorder/Treasurer position can be split into two separate positions. This person must be a resident of Goshen. Paula Anderson said the candidate must be qualified for this position and should be appointed and paid by the hour. She does not feel the position needs to be split into two. Colton Martin stated that \$15-\$20 per hour would be a fair compensation. The council agreed that the job of the new Recorder/Treasurer will be performed at city hall. The Ordinance assigning all accounting work to Lora Nanak will not change. The newly, appointed Recorder/Treasurer will only sign checks, sign contracts and agreements with

the mayor and reconcile bank statements. The Recorder/Treasurer position will be advertised in the newspaper, online job sites, posted at the 5 locations (for agendas and Ordinances) and sent to all POA's. All applicant materials will be sent to council members to review and interviews will be conducted at the August 13, 2019 City Council meeting at 6:30 p.m.

Bill Hewat feels that we are in good shape to get a fifth officer. Council members pointed out that the city has other issues that need to be addressed.

Colton Martin made a motion, with a second from Bill Hewat, to go into Executive Session to discuss the salary of an employee. All voted in favor and the motion carried. The council went into Executive Session at 7:45 p.m. Cathy Oliver called the meeting back to order at 7:54 p.m. The council instructed Brian Hogue to bring back a Resolution to increase Lora Nanak's salary to \$19.00/hour for her additional duties and responsibilities, effective August 13, 2019.

**6. REPORTS/COMMENTS BY MAYOR, ALDERMAN, OR CITY ATTORNEY:** There were no additional comments.

**7. PUBLIC INPUT:** Public input was given about suggested duties of Recorder/Treasurer.

**8. ADJOURNMENT:** There being no further business, a motion was made by Birch Wright, with a second by John Vaillancourt to adjourn the meeting. All voted in favor and the meeting adjourned at 8:03 p.m.

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Position not filled at this time.  
Recorder/Treasurer

  
Cathy Oliver  
Mayor